Swan Valley
Lake Crackenback
Bowral Creswick
Hunter Valley
Twin Waters
1600Urne

Palm Cove Busselton Margaret River Queenstowr

Coromandel Peninsula

Gold Coast Hepburn Shire

Bali Lake Wanaka /ictorian High Count





# **Compliments** and Concerns

A.P.V.C. LTD

ACCOR VACATION CLUB

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MANTRA ON VIEW HOTEL, GROUND FLOOR 22 VIEW AVENUE, SURFERS PARADISE OLD 4217 AS RESPONSIBLE ENTITY AND HOLDER OF AN AUSTRALIAN FINANCIAL SERVICES LICENCE NO: 245515

THE ACCOR VACATION CLUB SCHEME

AS AN AUSTRALIAN REGISTERED SCHEME NO: 094718108

MARCH 2024

## **Compliments** and Concerns



#### **COMPLIMENTS**

Our staff are equipped to give you the highest standards of care and service, treating all members fairly and respectfully.

Indeed, our staff are our most valuable asset. If they have provided you with exceptional service in any way, please let us know about it so that we can further encourage them with recognition for a job well done.

#### **OUR CONTACT DETAILS**

Telephone	1300-76-14-14 (toll free within Australia)
Fax	1300-76-17-17 (within Australia) +61 7 5593 0066 (outside of Australia)
Email	info@accorvacationclub.com.au
Business Hours	Monday to Friday 7:00am to 7:00pm (Qld)
	Saturdays 8:00am to 4:00pm (Qld)
Postal Address	A.P.V.C. Ltd PO Box 1747 Surfers Paradise Old 4217

If you choose to contact us in writing (mail, email or fax), please provide as much detail as possible surrounding your experience.

#### **CONCERNS AND COMPLAINTS**

If for any reason we have not met your expectations, we ask that you share your concerns with us so we can address your concern and continue to improve the way we do business.

We have a straightforward and simple process for you to voice your concerns and complaints.

#### **RESOLVING YOUR CONCERN**

Your concerns will always be promptly addressed. If we cannot resolve your concern immediately, we will acknowledge it in writing confirming the concern you have raised and further steps that will be undertaken.

Be assured that our staff are specifically trained to ensure you are treated fairly, professionally and with courtesy at all times.

Our staff are required to respond to you within set timeframes. They are provided with the full cooperation and support of the company in order to achieve this.

In the unlikely event we are still investigating your concerns after 30 days, we will write to you with an explanation as to why it is taking us longer than we would prefer to resolve your concern. We will also provide you the date by which we expect to have completed our investigation.

In all instances, the outcome will be communicated to you in writing. We will advise you what we have found and the reasons for our determination.

The Club is committed to building strong and lasting relationships with our valued members. By listening to your feedback, we can try to address any concerns you may have and also continue to improve our products and services.

#### OTHER IMPORTANT INFORMATION

After you have reported your concern or complaint to us, you can contact us at any time to request an update on its progress.

#### **TAKING IT FURTHER**

We at all times want you to be satisfied with the way we deal with any concerns or complaints you may have.

If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to you.

## AUSTRALIAN FINANCIAL COMPLAINTS AUTHORITY (AFCA)

You can contact AFCA as follows:

GPO Box 3 Melbourne VIC 3001

Telephone: 1800 931 678 (Australia only) info@afca.org.au Online: www.afca.org.au

## FINANCIAL SERVICES COMPLAINTS LIMITED (FSCL)

Members who are residents of New Zealand may alternatively refer their complaint to the Financial Services Complaints Limited (FSCL) by telephoning 0800 347 257 or emailing: info@fscl.org.nz